

Clifton Fire Protection District
Regular Board Meeting
PUBLIC NOTICE
Of Virtual Meeting Option
<https://us02web.zoom.us/j/82204489562>
Meeting ID: 822 0448 9562
Phone In: +1(719)359-4580
AGENDA
TIME: 6:00PM DATE: 6/21/2023
LOCATION: Clifton Fire Station 3254 F Road

BOARD OF DIRECTORS
Board President – Brian Woods Board Vice President – Kent Brumback Board Director – Shannon Perez
Board Director – Robert Thomason Board Director – Scott Stearns

TIME ITEM DESCRIPTION

6:00. Call to Order

Roll Call

Pledge of Allegiance

Guests

- Paul Miller, CPA, LLC – Auditor
- Michael Santo, Bechtel & Santo – HR Attorney
- Michael H. Luedtke, Hoskin Farina & Kampf, P.C – Special District Attorney

Public Comment*

Approval of the Agenda

Approval of Minutes

- A. Regular Meeting Minutes from April 18, 2023 (Action Item)
- B. Regular Meeting Minutes from May 16, 2023 (Action Item)
- C. Workshop Meeting Minutes from June 3, 2023 (Action Item)

Review of 2022 Annual Financial Audit (Action Required)

Consent Agenda

- A. Interim Fire Chief Report

District Financials

- A. Billing Report (Action Item)
- B. Update on Board signature requirements for financial institutes

Report from the Union

Old Business

- A. Management IGA with Grand Junction (Action Item)
- B. Services Feasibility Study status report - Financial analysis
- C. District Web Site
- D. Status report on meeting with Palisade Fire and MCFA
- E. Fire Application Posting
 - o Firefighter Hiring SOP (Action Item)
- F. Alternative Response PPE (Action Item)
- G. Employee Thank You
- H. HRSA Grant (Covid Grant) – status update
- I. Whitman Billing Services
 - o – Collection Agency Agreement (Action Item)
- J. Contingency Plan
 - o Proposed outlined procedure to hire a full time Fire Chief (Action Item)

New Business

- A. Workshop summary
 - a. Requesting financial proposals from local banking institutes (Action Item)
 - b. Review Investment Policy
 - c. Review and evaluate internal controls.
 - d. Capitalization policy
 - e. Inventory and updating depreciation schedules.
- B. 2024 Budget
 - a. Establish budget committee.
 - b. Consider Wage and benefit analysis for 2024 budget.
- C. Resolution – Terminating the District’s Declaration of Local Disaster Emergency (Action Item)

Executive Session - Conferences with the District’s attorney regarding legal advice on specific legal questions §24-6-402(4)(b), C.R.S

Adjournment

*Public comment can be provided; however, the Board of Directors will not make any decision or take any action on any items presented during the Public Comment portion of the meeting, except as to direct the Interim Fire Chief or appropriate staff member to follow up on the items, and if necessary, place the item on the agenda for a future Board meeting. Each person wishing to speak shall have three (3) minutes. If multiple people are talking the Board reserves the right to discontinue Public Comment on the topic.