



Minute Record – Board of Directors – Clifton Fire Protection District  
Special Meeting

December 12, 2023

1. Call to Order, Roll Call, Pledge of Allegiance

The Board of Directors of Clifton Fire Protection District met in a special meeting session on Tuesday December 12, 2023, at 3254 F Road, Clifton Colorado. Board President Woods called the meeting to order at 6:02 p.m. and roll call was taken, and a quorum of the Board was present. Attendees recited the Pledge of Allegiance.

Roll Call:

Kent Brumback – Vice President	- Present
Shannon Perez – Secretary/Treasurer	- Present
Robert Thomason	- Present
Brian Woods – President	- Present

Others present: Jennifer Woods, Administrative Assistance, Chris Angermuller, Interim Fire Chief. A list of attendees shall be included as part of the meeting minutes.

2. Guests and Public Comment

- Guests
  - Warren Merritt – Prothman Fire Chief Recruitment Services Representative
  - Brady Austin – candidate
  - Brian Cherveney - candidate
  - Greg Lindsay - candidate
- No public comments received.

3. Approve Agenda

Motion by Thomason to approve the agenda as presented, second by Perez; carried unanimously. Interim Fire Chief Angermuller and Director Robert Thomason noted for the record, the potential conflict with their working relationship with candidate Brian Cherveney. Angermuller will participate only as an observer and facilitator and Thomason will recuse himself from interviewing Cherveney.

4. New Business

- The meeting outline and the final interview process was conducted by Mr. Merritt.

- The following persons have been identified as finalists for the Fire Chief position and were interviewed in the following order:
    - Brady Austin – 6:30-7:30 p.m.
    - Brian Cherveney – 7:30-8:30 p.m.
    - Greg Lindsay – 8:30-9:30 p.m.
  - Mr. Merritt reviewed the Board panel questions with the Board and conducted the interview process. Interviews were conducted and completed as scheduled. The District will conduct a Public Meet and Greet scheduled for Wednesday December 13<sup>th</sup> for the candidates. A special meeting date will be determined after the public meeting to allow for all comments to be included in the final selection.
  - Interim Fire Chief Angermuller, (Assigned Hiring Manager) and Mr. Merritt provided a summary of the interviews conducted by the Leadership and Employee panel conducted earlier in the day. The Leadership interview panel consisted of one Fire Chief from one of the surrounding career fire departments and an employee panel consisting of four (4) members of the department.
5. Executive Session - Pursuant to section 24-6-402(4)(e), C.R.S., to determine positions relative to matters that may be subject to negotiations, to develop strategy for negotiations, and to instruct negotiators, all with respect to the terms of employment to be offered to a successful candidate for the Fire Chief position.

At the conclusion of the question and answer session Director Thomason moved to enter an executive session at 10:12 p.m. pursuant to section 24-6-402(4)(e), C.R.S., to determine positions relative to matters that may be subject to negotiations, to develop strategy for negotiations, and to instruct negotiators, all with respect to the terms of employment to be offered to a successful candidate for the Fire Chief position, seconded by Perez and carried unanimously.

Director Brumback moved to exit the executive session at 10:32 p.m., seconded by Thomason and carried unanimously.

Reentered normal session at 10:32 p.m.

Thomason moved to authorize the Board President to coordinate with legal counsel to amend the Fire Chief Employment Agreement as discussed, seconded by Perez, and carried unanimously.

Thomason moved to adjourn the meeting at 10:34 p.m., seconded by Perez and carried unanimously.