



Minute Record - Board of Trustees - Clifton Fire Protection District

Volunteer Firefighter Pension Fund

Regular Meeting

May 20, 2026

Call to Order, Roll Call, Pledge of Allegiance

The Board of Trustees of the Clifton Fire Protection District Volunteer Firefighter Pension Fund met in regular session on Wednesday, May 20, 2026, at 3254 F Road, Clifton, Colorado. Board President Brian Woods called the meeting to order at 5:47 p.m. Roll call was taken, and a quorum was established. The Pledge of Allegiance was led by Greg Martin.

Roll Call:

Brian Woods - President	- Present
Kent Brumback - Vice President	- Present
Shannon Perez - Secretary/Treasurer	- Present (virtual)
David Combs - Trustee	- Present
Robert Thomason - Trustee	- Present
Greg Martin - Volunteer Trustee	- Present
Kent Holsan - Volunteer Trustee	- Present

Others present: Fire Chief Brian Cherveney and Jennifer Woods, Administrative Specialist.

Guests

No guests were present.

Public Comment

No public comments were received.

Approval of the Agenda

Action

A motion was made by Trustee Kent Brumback and seconded by Trustee David Combs to approve the agenda as presented. Motion carried unanimously.

Approval of Minutes

Action

Regular Volunteer Pension Board Meeting Minutes from February 18, 2026

A motion was made by Trustee Robert Thomason and seconded by Trustee David Combs to approve the meeting minutes as presented. Motion carried unanimously.

Pension Fund Financial Report

Update

Chief Cherveney reviewed the quarterly pension fund report, which had been included in the Board packet. Printed copies were also provided to Greg Martin and Kent Holsan. The report reflected contributions made to the fund and the fund's performance for the quarter. No questions or concerns were raised by the Board, and no action was taken.

Oath of Office

Administrative Specialist Jennifer Woods administered the oath of office to newly elected Volunteer Pension Board Trustees Greg Martin and Kent Holsan. Both trustees executed the required oath and were

welcomed to the Board. Staff will confirm that the new trustees have been reported for applicable insurance coverage.

Old Business

Member Information and Suspension of Benefits

Action

Chief Cherveny reported that multiple attempts had been made to obtain required information from a pension member. A certified letter was returned as undeliverable, and additional efforts were made through personal contacts and the member's son, who collected the requested information for delivery. No response had been received.

Chief Cherveny contacted the Fire and Police Pension Association of Colorado (FPPA) regarding the appropriate procedure. FPPA advised that the Board must provide direction to suspend the member's benefits and submit the required information to FPPA to initiate the suspension.

Following discussion, Trustee Robert Thomason moved to direct staff to notify the member by regular mail that benefits were being suspended due to the failure to provide the required information and to submit the necessary documentation to FPPA. The suspension will remain in effect until the member provides the required information. Trustee David Combs seconded the motion. Motion carried unanimously.

Bylaw Amendment

Update

Chief Cherveny presented a clean version of the Volunteer Pension Board bylaws incorporating the previously reviewed amendments and identifying the bylaws as revised effective May 20, 2026. No additional questions or changes were raised, and the document was circulated for signatures.

New Business

Election Results

Update

Chief Cherveny presented the results of the Volunteer Pension Board election. Nine ballots were returned; however, one ballot was determined to be ineligible because it was submitted by a spouse. Eight eligible ballots were counted, and Greg Martin and Kent Holsan each received all eight votes. In accordance with the recently amended bylaws, each was elected to a four-year term.

Other Business

The Board briefly discussed the status of several pension members and the importance of continuing to use the annual verification forms to maintain current member information. No action was taken.

Adjournment

Action

Trustee Robert Thomason moved to adjourn the meeting. Trustee David Combs seconded the motion. Motion carried unanimously. The meeting adjourned at 6:02 p.m.

Approved by:



Brian Woods, Board Chairperson

Approved by:



Shannon Perez, Board Secretary/Treasurer

Approved by:



Kent Brumback, Board Vice Chairperson

Approved by:



Robert Thomason, Board Trustee

Approved by:

David Combs, Board Trustee

Approved by:

Greg Martin, Volunteer Trustee

Approved by:



Kent Holsan, Volunteer Trustee